



Community Services, Inc.  
*"Faith Meeting Needs in our Community"*

# Narrative Budget 2012

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# Stewpot Community Services

*People of Faith,  
Meeting Needs in our Community*

Stewpot Community Services was organized by several Jackson congregations in 1981 to provide assistance to people in central Jackson who need food, shelter, clothing, love and encouragement to make the most of the lives God has given them.

Headquartered in the Central Urban Ministry Center at 1100 West Capitol Street, Stewpot is supported by over 200 Christian, Jewish, Muslim, and Hindu congregations, as well as hundreds of individuals, institutions, and businesses. Our volunteers and staff are people of faith committed to helping our needy brothers and sisters.

Through our shelters, counseling, food, and clothing services, community development projects, and children's programs, Stewpot staff and volunteers work to help people find decent housing, jobs, and childcare while providing them with basic necessities.

This year as Stewpot celebrates its 30<sup>th</sup> year, we will remember those whose vision started this ministry, those whose efforts have sustained it, and we will ask for God's continued blessings as we attempt to live into God's vision for the future of Stewpot.

# Stewpot Ministries

Community Kitchen



Meals on Wheels



Food Pantry



Sims House Transitional Shelter



Matt's House Emergency Shelter



Billy Brumfield Shelter



Virginia's Playhouse



Personal Care Home Ministry



Clothing Closet



Legal Clinic



Neighborhood Children's Programs



Library and Learning Center



Family Counseling



Bratton Street Project



Chapel



Opportunity Center

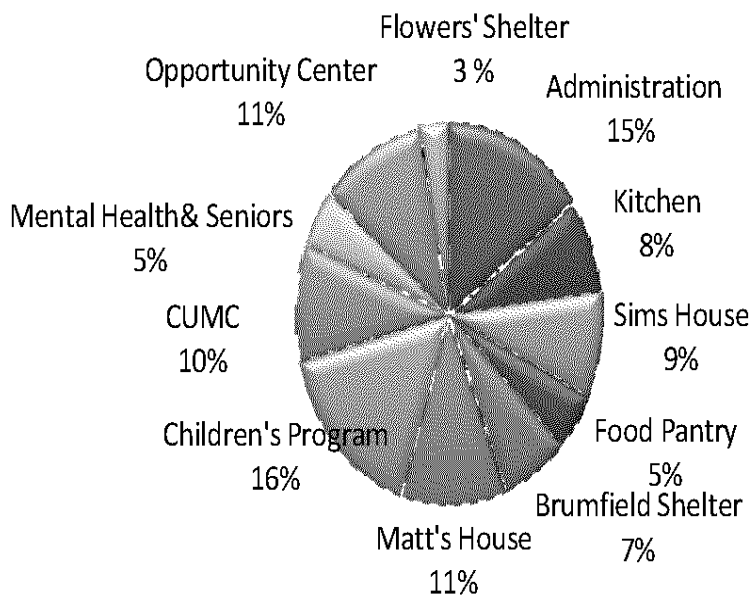


Flowers Transitional Shelter for Women and Children



# Stewpot Ministries

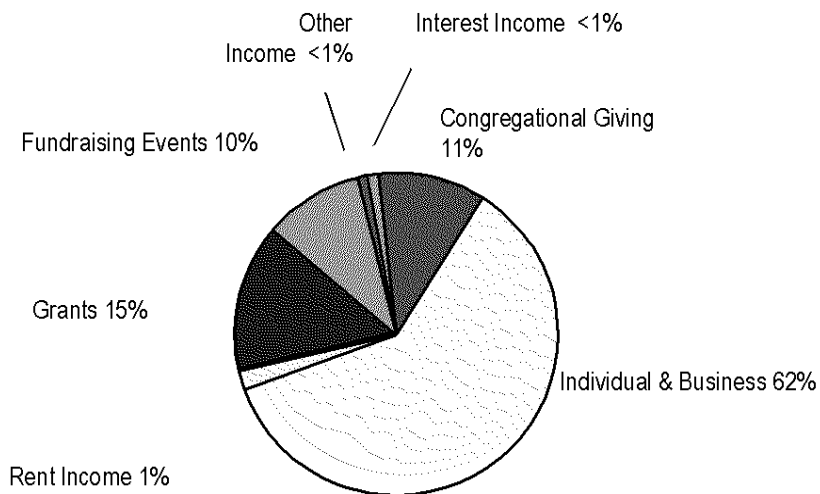
## 2012 Budgeted Expenses



Programs	2011 Actual	2012 Budget
Community Kitchen	\$126,257.55	\$125,000.00
Food Pantry	\$ 76,535.26	\$75,000.00
Sims House	\$143,121.63	\$141,000.00
Matt's House	\$171,126.87	\$169,000.00
Brumfield Shelter	\$115,522.85	\$115,000.00
Children's Program	\$252,951.13	\$245,500.00
Mental Health & Senior Citizens	\$74,921.34	\$70,000.00
Central Urban Ministry Center	\$156,640.54	\$155,000.00
Administrative/General	\$232,842.92	\$230,500.00
Opportunity Center	\$165,409.67	\$174,000.00
Flowers Shelter	\$38,054.04	\$173,000.00
<b>Total Expenditures</b>	<b>1,553,383.80</b>	<b>\$1,673,000.00</b>

# Stewpot 2012

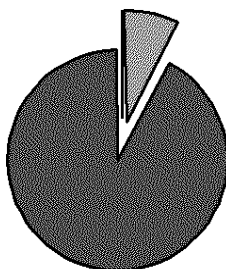
## Budgeted Sources of Income



Source	2011 Budget	2011 Actual	2012 Budget
Congregational Giving	\$165,000.00	\$164,789.16	\$165,000.00
Individual & Business Giving	\$943,400.00	\$944,803.32	\$921,000.00
Rent Income	\$22,000.00	\$21,492.00	\$22,000.00
Public & Private Grants	\$219,000.00	\$225,289.46	\$385,000.00
Fundraising Events	\$185,000	\$157,000.00	\$175,000.00
Interest Income	\$200.00	\$35.48	\$200.00
Other Income	\$5,000.00	\$3,596.00	\$5,000.00
<b>Total Revenue</b>	<b>\$1,539,600.00</b>	<b>\$1,517,005.42</b>	<b>\$1,673,000.00</b>

# Stewpot Community Kitchen

8% of total budget



	2011 Actual	2012 Budget
Personnel	\$71,966.80	\$74,000.00
Facilities	\$6,312.88	\$6,000.00
Operations	\$31,564.39	\$29,000.00
Administration	\$16,413.48	\$16,000.00
<b>Total Expenditure</b>	<b>\$126,257.55</b>	<b>\$125,000.00</b>

## Daily Lunch

The noon meal is how Stewpot got started in Jackson and is still the center of our day and our philosophy. Over a nourishing meal, rich and poor alike come together as one community. More than 200 people are fed each weekday and 175 each day on weekends, 365 days a year, both physically and spiritually. Our executive chef prepares the meals during the week, while volunteer groups provide the weekend meals.

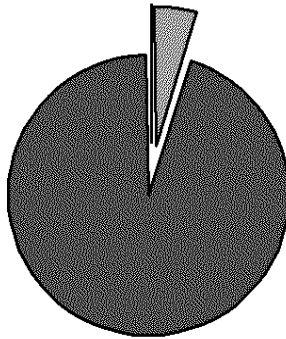
## Meals on Wheels

Each week day, volunteers make plate lunches for over 60 elderly, ill and disabled people who cannot get to Stewpot. A team of neighborhood volunteers delivers the lunches. Often, this is the only human contact these recipients enjoy, and for some this is the only hot meal they will eat each day.

**Stewpot Fact**  
 More than 67,000 meals were served in Stewpot's Community Kitchen and through our Meals on Wheels program during the past 12 months.

# Stewpot Food Pantry

5% of total budget



	2011 Actual	2012 Budget
Personnel	\$54,635.9	\$56,000.00
Facilities	\$5,357.47	\$5,000.00
Operations	\$6,888.17	\$6,000.00
Administration	\$9,653.72	\$8,000.00
<b>Total Expenditure</b>	<b>\$76,535.26</b>	<b>\$75,000.00</b>

The Food Pantry is a mini-grocery store that provides a four-day supply of food for carefully screened applicants. It is open from 9 to 11 a.m., Monday through Friday. Volunteers from local congregations staff the pantry. They sort, stack and bag groceries for each family who comes to Stewpot for assistance. We keep our pantry stocked through generous donations from individual and business supporters and from our partnership with the Mississippi Food Network. Some food items, however, such as sugar, canned fruit, cereal, and peanut butter, are in constant demand and occasionally we have to purchase these items.

During Thanksgiving and Christmas seasons, our Food Pantry prepares special baskets with turkeys, hams and other holiday food items for screened recipients.

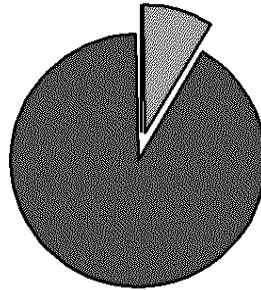
**Stewpot Fact**

Last year, 4,783 people representing individuals and families were provided with a four-day supply of food; and over 1000 holiday baskets were given away.



# Sims House Transitional Shelter

9% of total budget



## for Women

	2011 Actual	2012 Budget
Personnel	\$103,047.57	\$105,000.00
Facilities	\$15,743.38	\$16,000.00
Operations	\$11,449.73	\$11,000.00
General/Admin	\$12,880.95	\$9,000.00
<b>Total Expenditures</b>	<b>\$143,121.63</b>	<b>\$141,000.00</b>

Sims House offers a three-month intensive program for women who desire a transition from either an abusive or homeless condition to a stable living situation. The program can accommodate up to six women and 15 children at one time.

During their 90-day stay at Sims House, clients:

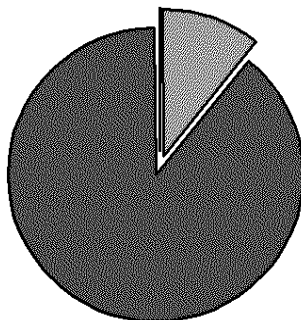
- Are provided a three-month period of respite, shelter, counseling, training and support.
- Are offered regular classes in parenting, self-esteem, job searching, and household finances.
- Are offered staff assistance in finding full-time employment and stable housing.

### Stewpot Fact

In the past 12 months, Sims House has provided shelter for 139 women and children.

# Matt's House Emergency Shelter for Women

11% of total budget



	2011 Actual	2012 Budget
Personnel	\$120,305.13	\$122,000.00
Facilities	\$21,113.14	\$20,500.00
Operations	\$13,062.20	\$12,500.00
General/Admin	\$16,646.40	\$14,000.00
<b>Total Expenditures</b>	<b>\$171,126.87</b>	<b>\$169,000.00</b>

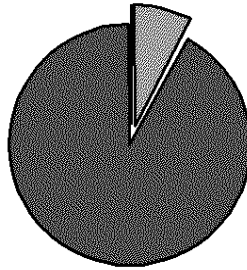
Matt's House, named for former Stewpot Executive Director Matt Devenney, provides emergency shelter for homeless women and children. For up to 20 women and children a night, Matt's House offers a safe, nurturing environment while staff members assist residents in finding housing, employment and transportation. During their stay at Matt's House, clients are also offered regular classes in parenting, self-esteem, job searching, and household finances.

### Stewpot Fact

Last year, Matt's House served 311 women and children.

# Billy Brumfield Homeless Shelter

7% of total budget



	2011 Actual	2012 Budget
Personnel	\$82,874.56	\$84,000.00
Facilities	\$19,562.54	\$19,000.00
Operations	\$10,492.73	\$10,000.00
General	\$2,593.02	\$2,000.00
<b>Total Expenditures</b>	<b>\$115,522.85</b>	<b>\$115,000</b>

The Billy Brumfield Shelter is an emergency shelter for homeless men. In addition, the shelter offers two special programs: (1) for those participants who actively abuse alcohol and drugs and who wish to work to achieve sobriety and begin to put their lives back in order; and (2) for men who are medically disabled. The shelter can accommodate between 50 and 60 men on any one night.

The Brumfield Shelter:

- Provides homeless men with services to meet their basic needs, such as safe shelter, clean showers, nutritious food, and a supportive community.
- Offers a special program to help men who actively abuse alcohol and/or drugs to achieve sobriety and begin to put their lives back in order, including making the shelter a strictly drug-free environment, holding A.A. meetings, requiring men to obtain employment, offering group and individual counseling, and encouraging a savings program.
- Offers a special program for those participants who have a medical disability by providing them with a stable place to live until they comply with state and federal regulations to obtain income payments.

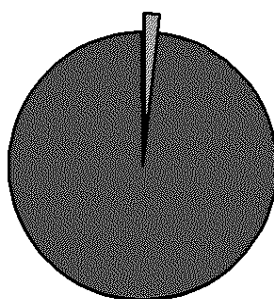
**Stewpot Fact**

**Stewpot's emergency shelter provides a safe place for men to spend the night, enjoy a hot meal and wash their clothes.**

**We served 706 men in the last 12 months.**

# Flowers Transitional Shelter for Women and Children

3% of total budget



	2011 Actual	2012 Budget
Personnel	\$16,910.98	\$106,000.00
Facilities	\$11,756.23	\$25,000.00
Operations	\$3,172.10	\$20,000.00
Administrative	\$6,214.73	\$22,000.00
<b>Total Expenditure</b>	<b>\$38,054.04</b>	<b>\$21,500.00</b>

After years of dreaming, the Flowers Shelter for women and children became a reality in 2007. Stewpot purchased the property located at the intersection of West and Livingston Street on February 15<sup>th</sup>, 2007, and it is now known as the Rev. Donnell Flowers Transitional Shelter for Women and Children. In 2009 due to cuts in funding and the down turn of the economy, Flowers House closed its doors until such time additional funding could be found. In 2011 late in the year HUD provided the program with the needed funding and Flowers House reopened in November of that same year.

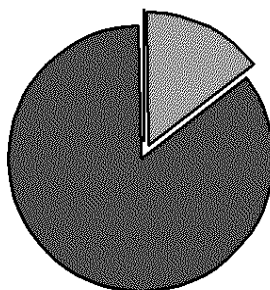
Flowers House is a longer term transitional facility for homeless women with their children. Flowers House offers more intensive support to women and children who need it to stabilize in employment and housing. With additional time focused on case management women at Flowers House have the opportunity to end the cycle of homelessness for their family.

**Stewpot Fact**

Due to the receipt of much needed funding from HUD Stewpot was able to re-open Flowers Shelter for Women and Children to serve the community as a transitional housing program providing longer term support for families in need.

# Neighborhood Children's Programs

16% of total budget



	2011 Actual	2012 Budget
Personnel	\$178,237.24	\$175,000.00
Facilities	\$16,624.82	\$17,000.00
Operations	\$44,798.12	\$44,500.00
Administration	\$13,290.95	\$9,000.00
<b>Total Expenditures</b>	<b>\$247,029.29</b>	<b>\$245,500.00</b>

Stewpot's programs for children and teenagers provide an atmosphere of love and second chances for all the kids who pass through our doors. We offer both an after-school program and a summer camp for elementary, middle school and high school students.

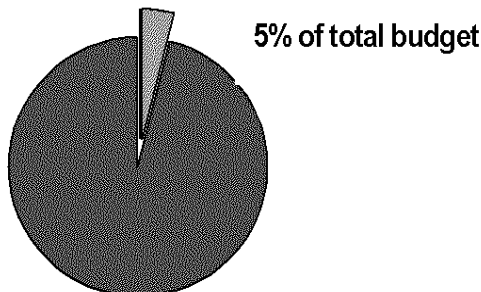
## After School Program

Every Monday through Thursday afternoon during the school year, more than 100 students are picked up at their schools by our school bus and vans and brought to Stewpot to work on their homework and engage in good, wholesome fun. We have mentors who work with the students. We provide special field trips. We offer the children access to a trained counselor for therapy sessions. We are upgrading our computer center for the children's use, and we offer a host of other music and art programs.

## Summer Camp

This summer will be the 17<sup>th</sup> year in which Stewpot has hosted a summer camp for neighborhood children, and we expect well over 200 children and teenagers to attend in 2012. We have been doing this for so long that some of the students who first attended the camp are now serving as counselors. Some of the program offerings are field trips, reading contests, educational enrichment, arts and crafts, lots of playtime and fun, fun, fun, FUN!

# Mental Health and Senior Citizens' Programs



	2011 Actual	2012 Budget
Personnel	\$49,650.12	\$45,000.00
Facilities	\$2,965.32	\$3,000.00
Operations	\$18,225.64	\$18,000.00
General	\$4,080.26	\$4,000.00
<b>Total Expenditures</b>	<b>\$74,921.34</b>	<b>\$70,000.00</b>

## Virginia's Playhouse

This program offers a variety of enriching morning activities for the elderly and mentally disabled who live in our neighborhood.

The participants engage in:

- Art therapy
- Poetry workshops and creative writing
- Bingo games with prizes
- Birthday and holiday parties
- Educational and entertaining field trips
- Movies

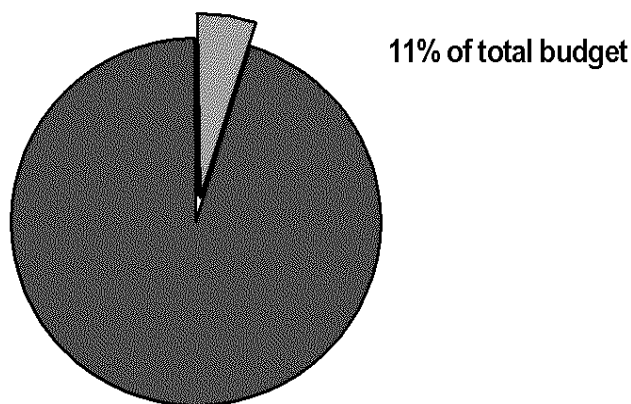
## Clothes Closet

Stewpot's Clothes Closet provides quality clothing for all who come to Stewpot. The Clothes Closet is staffed by participants of the senior adults and mentally disabled program, who sort, size and assist with quality control. The Clothes Closet is stocked with clothing donated from residents of the Jackson Metro area.

**Stewpot Fact**

Our programs for neighborhood elderly and mentally disabled persons reached nearly 400 men and women in the last 12 months.

# Opportunity Center

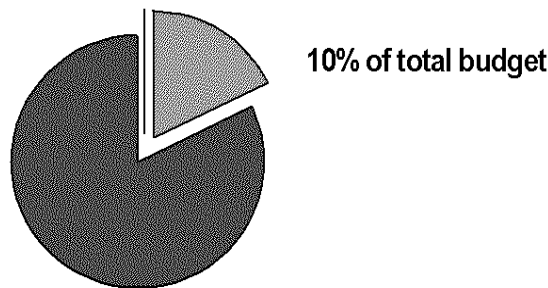


	2011 Actual	2012 Budget
Personnel	\$107,340.75	\$108,000.00
Facilities	\$26,273.24	\$32,000.00
Operations	\$19,486.32	\$22,000.00
Administrative	\$12,035.36	\$12,000.00
<b>TotaExpenditure</b>	<b>\$165,409.67</b>	<b>\$174,000.00</b>

Stewpot has established Opportunity Center as “one-stop center for the homeless.” It is a place where the homeless can be during the day when homeless shelters are closed. The Opportunity Center is also a place where the homeless can go to connect with the services they require. A program director, experienced in working with the homeless assesses clients at the Center for referral to various social service agencies. Many of the agencies have a presence in the Center for the convenience of the clients to assure that appointments are kept and services are provided. Washing machines and dyers are available at the Opportunity Center as well as shower facilities to encourage personal and clothing cleanliness among the clients. The Center had to close its doors in early 2010 due to funding cuts but thanks to the generosity of the Morgan and Shelby and Richard McRae foundations Stewpot was able to reopen in time for below freezing temps of that same year.

**Stewpot Fact**  
 Opportunity Center provides services on average to 181 homeless men and women per day.

# Central Urban Ministry Center (CUMC)

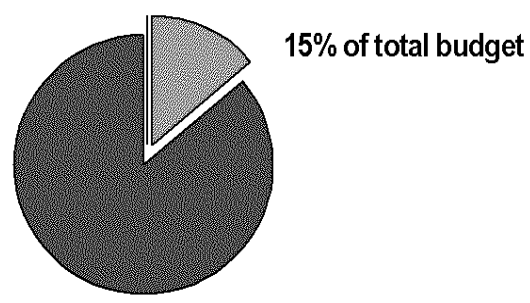


	2011 Actual	2012 Budget
Personnel	\$70,844.79	\$74,000.00
Facilities	\$58,199.58	\$54,000.00
Operations	\$16,860.26	\$17,000.00
General	\$10,735.91	\$10,000.00
<b>Total Expenditures</b>	<b>\$156,640.54</b>	<b>\$155,000.00</b>

Stewpot’s main campus is known as the Central Urban Ministry Center. This name honors the fact that our main campus once housed Central Presbyterian Church. The Presbytery of Mississippi donated the facilities to Stewpot in 2004. CUMC houses a number of Stewpot Programs and serves as the administrative location for all Stewpot services. On average 200 to 300 people a day pass through the main campus to access services, volunteer and donate time, financial and/or in-kind resources.



# Administrative Expenses



	2011 Actual	2012 Budget
Personnel	\$173,542.56	\$177,000.00
Facilities	\$23,659.47	\$22,000.00
Operations	\$13,097.02	\$11,500.00
General	\$22,543.87	\$20,000.00
<b>Total Expenditures</b>	<b>\$232,842.92</b>	<b>\$230,500.00</b>

Throughout the year, hundreds of people volunteer their time and donate their money, food, clothes, furniture and other resources to the work of Stewpot. Stewpot is better able to minister to those in need because of these generous contributions.

We take very seriously our responsibility to account for these contributions and to acknowledge them in a timely and appropriate manner. We understand that our ability to provide services can only continue if you believe that we are spending your hard-earned donations in the most cost-effective way possible.

For this reason, Stewpot employs an on staff accountant, Sherry Spille, to maintain our financial record and accounts; our Board of Directors adopts an annual budget that is closely monitored on a monthly basis; and each year we retain the CPA firm of Grantham & Poole to conduct a comprehensive audit of our revenues and expenditures.

We believe people contribute to Stewpot for two reasons: they want to support a ministry that provides help and nurturing as a response to their faith, and they trust us to spend their donations responsibly and on actual services. This is why preserving the integrity of our financial operation is so critical to us.

# Other Stewpot Ministries

## Legal Clinic

Every Tuesday at noon, volunteer lawyers from the Mississippi Volunteer Lawyers Project provide free legal counsel during the lunch hour. These lawyers are trained to handle the kinds of legal matters that are most commonly encountered by our poor and disabled community members.

## Volunteer Ministry

Volunteers from local congregations, businesses, and schools come daily to serve lunch and to help with a variety of other projects. At Stewpot, we believe that the sacred is encountered in the common events of life – like sharing a meal. We are all fed – spiritually and physically – by our fellowship with each other.

## Chapel

Stewpot has an inter-faith worship service six days a week immediately preceding lunch. Ministers of different faiths lead the services. All are encouraged to share their gifts during this time in singing, Scripture reading, and prayer. Participation is strictly voluntary.

## Bratton Street Project

In 1998, when Stewpot began this project, Bratton Street was made up of 29 houses and seven vacant lots. Fifteen of those houses and six of the vacant lots were owned by absentee landlords. Of the 15 houses owned by absentee landlords, 10 were vacant and dilapidated. The vacant lots were overgrown and filled with trash. Of the 21 parcels that were owned by absentee landlords, only one remains. Since the fall of 1998, Stewpot and our partner, Habitat for Humanity, have added 20 new single-family homeowners to the street.

## Community Health Clinic

In partnership with the Central Urban Ministry Center, St. Dominic's Health Services operates a health clinic, directed by Sister Trinita Eddington, providing primary care to low-income families and homeless individuals whose needs are not being met by mainstream healthcare.

# Stewpot 2012 Budget

## Sources of Income

### Congregational Giving

In 1981, representatives from seven churches in Jackson, Mississippi, came together across denominational lines to discuss a problem that they all had in common – consistent requests for food and other assistance from Jackson's poor and homeless.

These seven churches came together and created what is known as Stewpot today.

As part of the original covenant, each congregation agreed to support Stewpot financially through monthly donations. Stewpot began with the support of seven congregations and now has the support of over 60 congregations.

While congregational giving has increased over the years, it has steadily decreased as a percentage of our overall budget.

### Individual and Business Contributions

While much of our financial support comes from congregations, we now receive the majority of our financial support from individuals and companies, many of whom volunteer or partner with us to serve Jackson's inner-city poor.

### Grants

Stewpot receives some government and private grant funding which is used primarily to support operations in our shelters, Food Pantry and neighborhood redevelopment project. Our grant sources include the City of Jackson's Emergency Shelter Grant (ESG), Community Development Block Grant (CDBG) programs, Housing and Urban Development (HUD), United Way of the Capitol Area, the Multi-County Community Service Agency, and FEMA Emergency Services Grant.

## Fundraisers & Events

Stewpot receives contributions from three major fundraising events held throughout the year –Taste of Mississippi, the Business and Professional Leaders' Luncheon, and Trustmark's Red Beans & Rice Celebration.

The Taste of Mississippi event is held each spring at Highland Village, and features cuisine from a variety of local restaurants.

The Business and Professional Leaders' event, which takes place in August, is a luncheon sponsored by a host of local leaders in the business community. Trustmark's Red Beans & Rice Celebration, held each October, is a red beans and rice cook-off contest between members of Jackson's business community, churches and volunteer groups.